

ACADEMIC SENATE  
EXECUTIVE COMMITTEE  
MINUTES  
AUGUST 27, 2024

Approved 9-17-24

11:30 AM - 12:50 PM

MH-141

Present: Childers, Garcia, Kanel, Jarvis, Milligan, Valdez, Wood, Swarat

**I. CALL TO ORDER**

Chair Jarvis called the meeting to order at 11:30 am.

**II. URGENT BUSINESS**

Someone said the Eastside North parking structure is open, but faculty cannot park on every side.

Q: Why can't faculty park in all parking spots?

A: Because we don't pay for them. Faculty can park every place on campus except the north half of the eastside parking structure, which is paid for by students.

Q: Is it true that our parking passes expire?

A: Yes, if you buy them on a semester basis. You can either do a payroll deduction or purchase them by the semester.

**III. ANNOUNCEMENTS**

No announcements.

**IV. TIMES APPROXIMATE**

11:35 AM  
President Rochon

The Executive Committee went into Executive Session.

**V. APPROVAL OF MINUTES**

➤ M/S/P (Swarat/Childers) Motion to approve the August 13<sup>th</sup> EC minutes. Motion passed.

5.1 EC Minutes 8-13-24 (draft)

**VI. CHAIR'S REPORT**

➤ We are still working on UPS 210.070. Hopefully we will have the document ready for the next AS meeting.

**VII. PROVOST REPORT - 12:30 PM**

- Enrollment is at 43,114 students.
- FTEs is almost 35,504.
- Our limit load is 12.75, we are at 13.8.
- We have 35 new faculty members.
- We graduated 11,204 in the spring.

We did a lot of great things last year, thank you all for your work. So, what do you want to do this year? I want to make sure we do great work with you all this year. There are policy changes and a lot of things that will be happening this year. The Strategic Plan, Goal 5.1 says operational things need to happen and we need to fix them.

- (Jarvis) For me as Senate Chair I have two goals:
  - 1) Goal 5.1, any rules that Senate has created that are causing problems, I want to make sure the Senate is not a bottleneck.
  - 2) I want to have more transparency. Next week once we have a full Exec, we will talk about having us go out and getting more folks volunteering for committees. Live streaming the Senate to get more folks aware of the Senate and what it does. I'm calling this the Senate Road Show.
    - (Kanel) My Dean just sent me an email asking me and Michele to draft up something for our college about Senate service.
- (Wood) Things we need to cover:
  - 1) Travel - for staff who are confused about processes.
  - 2) Advising – in our college, we still have people in the departments, people in different buildings. So, a clarity of rules, there is room for refinement.
  - 3) Leadership transition – I went out on sabbatical and came back in May, when it was time for the FDC workshop for the chairs meeting, I wasn't listed. I'm still getting my name on things, and we need a list of all the places. Basically, I'm finding out I'm not on things once things go wrong, and we need to be proactive.
    - (Jarvis) People transitioning out of roles, the system doesn't catch up well.
    - (Kanel) Yes, I'm still being channeled in to doing things as chair, even though I haven't been the chair for several years. Also, the advisement, I know they are professional advisors, but they really need to listen to the departments because there are complications due to internships.

## VIII. STAFF REPORT

No report.

## IX. UNFINISHED BUSINESS

### 9.1 Liaison Choices 2024-2025

#### ➤ Coverage for meetings during first week

- Executive Committee worked out liaison coverage for the committee meetings that will take place prior to the first Senate meeting and the vice chair position and CSU Senate seat are filled.

### 9.2 Strategic Plan - (Discussion item)

### 9.3 AA/AS Annual Retreat, Fall 2024 - Date TBD / Topic TBD

Exec had an extensive discussion with the Provost on the retreat topics.

- The topic that Exec came up with is Workplace Culture, toxicity in departments. The topic the Provost is suggesting is Engagement.

#### Suggestions:

- (Provost) If we have a retreat, I want an outcome that we can work on. I don't know if a retreat on toxicity is something we can have because it requires HR and others.
- (Provost) Talk with the President and bring Phenicia from HR to meet with Exec to see what steps we could take on this topic.

Q: (Jarvis) What if we don't have an AA/AS Retreat, but we get Cabinet and Exec together to talk about some of the toxicity? We could also bring in Student Affairs.

A: (Provost) We have to be careful of the outcomes we could have. Some things we can do and some things we get stopped by the union, there are limitations of what we can do.

### 9.4 Faculty Committee Assignments for Standing Committees/Misc. Boards/Committee, 2024-2025

- Exec continued working on filling AS Standing Committees and Misc. Boards vacancies. An email will be sent out to faculty asking them to serve. Once we receive an acceptance, the faculty member's name will be added to the consent calendar for the next Academic Senate meeting.

## **X. NEW BUSINESS**

- 10.1 Provost Search
- 10.2 UPS 210.000 - Tenure and Promotion Personnel Procedures - (Discussion item)
- 10.3 Revisions to UPS 210.007 - Appointment of Administrative Personnel
- 10.4 Revisions to UPS 260.100 - Assigned Time for Exceptional Levels of Service to Students
- 10.5 Annual Reports for Review from AY 2023-24
- 10.6 FAC Feedback Re: Research Policy Committee's Draft UPS - Faculty Workload
- 10.7 Concourse Starter Tool - (Discussion item)

## **XI. MEMBER ITEMS**

## **XII. ADJOURNMENT**

- M/S/P (Garcia/Childers) Meeting adjourned at 12:55 pm.